

OLIVIA HOWELL

WORK EXPERIENCE

BATH & BODY WORKS

Seasonal Sales Associate

November 2024-January 2025

- Customer service
- Assisting customers with selections.
- Cash register operations (open and close)
- Answering product questions.
- Greeting customers.

Sales Associate

March 2021-December 2021

- Customer service
- Assisting customers with selections.
- Cash register operations (open and close)
- Store opening and closing duties.
- Answering product questions.
- Executed purchases, returns, and online sales.
- Greeting customers.
- Setting product merchandising.
- Restock sales floor and inventory.

ATLANTIC COAST CONFERENCE (ACC) NETWORK UNIVERSITY OF MIAMI

Student Broadcast Production Assistant

October 2023- December 2024

- Assistant Director for live, on-campus games.
- Shading & Graphics Operator for live, on-campus games.

UMTV SPORTSDESK

Sports Anchor

August 2023-May 2024

- Anchor for the award winning show UMTV SportsDesk.
- In charge of writing scripts for live shows and prerecorded segments using ENPS.
- Responsible for selecting material to create exciting and modern packages cover UM sports.
- Edit segments and packages using Premiere Pro.
- Mentor new students and help them learn new skills.

CONTACT

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EDUCATION

UNIVERSITY OF MIAMI

Bachelor of Science (Cum Laude)

December 2024

CENTRAL PIEDMONT COMMUNITY COLLEGE

Associates of Arts Program

December 2021

SKILLS

Proficient In:

- Cash register
- Customer Service
- Inventory Control/ Merchandising
- 'Adobe Premiere Pro
- Electronic News Production System (ENPS)
- Adobe Photoshop
- Adobe Illustrator
- Microsoft Office Softwares
- Canva

AWARDS • HONORS

- The National Society of Leadership and Success (NSLS)
- Tau Sigma Honors Society
- Presidential Scholar